

# The Columbian

## APPLICATION FOR EMPLOYMENT

701 West Eighth Street  
P.O. Box 180, Vancouver, WA 98666  
(360) 694-3391

Date: \_\_\_\_\_

NAME (last, first, middle): \_\_\_\_\_

ADDRESS: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ 18 or older? \_\_\_\_\_

Position(s) applied for: \_\_\_\_\_

Date available for work: \_\_\_\_\_ Message name and phone number: \_\_\_\_\_

Do you want: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Weekends \_\_\_\_\_ Evenings \_\_\_\_\_ Temporary \_\_\_\_\_

Days/Hours not available for work: \_\_\_\_\_

Have you applied or worked here before? If yes, when? \_\_\_\_\_

### EDUCATION

	High School	College, Technical Schools, University	Graduate/ Professional
School Names			
Years completed			
Diploma/Degree Describe the course of study			
Grade Point Average			
Describe specialized skills, training, or apprenticeships			

Do you plan to continue your education? Yes \_\_\_ No \_\_\_ If yes, what course of study and when?

Computer skills & software: \_\_\_\_\_

Number of years experience \_\_\_\_\_

Other skills/Equipment \_\_\_\_\_

Us Military, if any: Yes \_\_\_ No \_\_\_

# WORK HISTORY

Include part-time jobs, summer jobs, businesses of your own, and volunteer work. Incomplete applications will not be considered.

Note: If additional space is needed to list your jobs, please print a second application at the desk, or add an additional sheet.

List below the names of all employers, beginning with the most recent:

<b>1.</b> Employer: _____ Address: _____ Telephone: _____ Job title: _____ Supervisor: _____ Reason for leaving: _____	Dates		Work Performed _____ _____ _____ _____ _____
	From	To	

<b>2.</b> Employer: _____ Address: _____ Telephone: _____ Job title: _____ Supervisor: _____ Reason for leaving: _____	Dates		Work Performed _____ _____ _____ _____ _____
	From	To	

<b>3.</b> Employer: _____ Address: _____ Telephone: _____ Job title: _____ Supervisor: _____ Reason for leaving: _____	Dates		Work Performed _____ _____ _____ _____ _____
	From	To	

<b>4.</b> Employer: _____ Address: _____ Telephone: _____ Job title: _____ Supervisor: _____ Reason for leaving: _____	Dates		Work Performed _____ _____ _____ _____ _____
	From	To	

<b>5.</b> Employer: _____ Address: _____ Telephone: _____ Job title: _____ Supervisor: _____ Reason for leaving: _____	Dates		Work Performed
	From	To	

<b>6.</b> Employer: _____ Address: _____ Telephone: _____ Job title: _____ Supervisor: _____ Reason for leaving: _____	Dates		Work Performed
	From	To	

Indicate by number of the above employers you *do not* wish us to contact: \_\_\_\_\_

If you've worked under other names, please give name(s): \_\_\_\_\_

**Please read carefully and sign.**

I certify that the information I provided on this application is true and correct. I understand that falsification of any of the information asked on this application will be grounds for my immediate termination from the Company. I authorize my previous employers to release to The Columbian and all information regarding my prior employment and release them from liability for any such disclosures. I also understand that I will be subject to reasonable suspicion drug or alcohol testing during my employment, if hired; I agree to such testing and authorize the testing facility to release the results to The Columbian. I also understand and agree that if I am subsequently hired by The Columbian, my employment shall continue "at-will" as long as is mutually agreeable to both The Columbian and me. I know that this provision regarding the at-will nature of my employment cannot be modified except in writing, signed by the Human Resources Manager. Lastly, I understand that this paragraph sets forth the entire agreement between The Columbian and me with regards to the at-will nature of my employment.

Signature \_\_\_\_\_

The Columbian is an equal Opportunity Employer. Federal and State laws prohibit discrimination in employment because of sex, age, race, color, religion, marital status, national origin, ancestry, or disability.